1. Choose a date for start exam period and the end exam period
2. Click Confirm Date button
3. Choose Manage Students
   1. Enter student ID, name and courses divided by comma and click Add
   2. For editing double click on relevant column and enter new value
   3. For deleting choose relevant column and click Remove
   4. After inputting all students click back button
4. Choose Manage Rooms
   1. Enter room name, room capacity and select true, if room is equipped with VGA or HDMI cable, or false, if it isn’t and click Add
   2. For editing double click on relevant column and enter new value
   3. For deleting choose relevant column and click Remove
   4. After inputting all rooms click back button
5. Choose Manage Exams
   1. Enter date of the exam, semester, form, type, course name and select room from the room list and click Add
   2. Then, select Manage Students button on the bottom right.
   3. You can add or remove students if you wish to do so.
   4. Click back button to go to Exams.
   5. For editing double click on relevant column and enter new value
   6. For deleting choose relevant column and click Remove
   7. After inputting all exams click back button
6. Choose Export to XML to export all exam data to XML file. Data will be saved in the same directory as the program with given name examData.xml